



NSSC News...May 7, 2004

A publication of NSSC news and events

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NSSC Mission: "To establish a consolidated shared services organization that will provide higher quality, more cost effective and efficient services for selected NASA business and technical services."

NSSC Summit

The NSSC Summit was held May 3-4, 2004 at KSC. The objectives of the meeting included:

- Provide a bridge from the Agency implementation team work to the transition team
- Identify issues/concerns, and potential actions
- Discuss high-level integrated schedule

The Summit successfully provided a forum to share progress, current issues and concerns from each Functional area, Change Integration, PWS, SEB and Acquisitions.

Additionally, representatives from the IFMP Competency Center and Program Office participated in the event and were very helpful in identifying issues and opportunities for the NSSC and IFMP to collaborate. Thanks to Jonathan Pettus, Steve Smartt, Owen Barwell, Kathy Shockley and Jane Maples for their contributions and participation.

A representative from Grant Thornton Associates presented the initial schedule for the transition of activities to the NSSC based on the PWS. Functional leads are verifying the schedule of activities for their respective areas and will be meeting as a group next week to ensure cross-functional integration. The schedule is to be attached to the Draft RFP.

Representatives from Scott Madden Associates were also present to provide their insights and expertise in Shared Services organizations.

The outcome of the Summit, in addition to an excellent information exchange, was a list of actions that the Agency Transition Team categorized by urgency and time frame. Once those actions have been refined they will be published to the NSSC community.

The big picture

Our move to NSSC define complex organizational change and at this point in the process it can be a challenge to stay current on the many issues facing us such as site selection, the RFP process, integrated scheduling, A-76, employee transition planning, and communication to name a few.

It is important that we keep an eye to the future and our overall objective, which is to create a high quality, customer oriented, effective and efficient partner organization within NASA. Below are some of the hallmarks of a Shared Services Center:

- Operates as a stand-alone organization.
- Is process oriented and provides expertise in specific activities within processes.
- Enables effective maintenance and continuous improvement of standard transactional processes.
- Partners with internal entities, in our case Centers, to provide responsive, standard, timely and accurate service.
- The focus is on customer service; it is a core competency and a key component of its mission.
- Promotes a "One NASA" approach.

Site Selection

Site selection talking points on page 2 -3.

Key dates

- Draft RFP available mid-May 2004 for public comment
- Final RFP release planned for mid-July 2004
- Receipt of proposals 60 days after RFP release (mid-Sep 2004)

NSSC site selection talking points for May 7, 2004

The site selection process for NSSC is a competitive sourcing process that will determine the location of the NSSC. These talking points are designed to clarify the key issues associated with site selection. Further questions about this topic should be addressed to Jim Becker, NSSC Contracting Officer (James.Becker-1@nasa.gov).

Site selection history

1. Initially a site selection committee was established to research and determine the NSSC location.
2. NASA Centers were asked to submit site selection proposals at or near their Centers. In total six sites submitted nomination proposals, Langley, Kennedy, Glenn, Marshall, Stennis, and Johnson.
3. Site selection has been folded into the RFP process associated with the overall private/public competition. The RFP will allow Offerors (including the MEO Team) to propose one possible site from the six sites nominated by NASA Centers. With this approach Offerors are in a better position to more specifically assess and capitalize on certain site related discriminators and select the site that best fits their approach. Specifically:
 - Any of the six locations are acceptable and no new sites are being considered
 - The focus of the evaluation is on the quality of the service and the cost to NASA for that service

Goals of the acquisition

- Get the best value for NASA
- Treat everyone fairly
- Provide opportunity for Centers to share site information with Offerors
- Maintain confidentiality of sensitive site nomination information

Interim/Permanent facilities

- Upon selection/award of the A-76 contract and determination of the site of the NSSC, construction of a facility may be required. Thus, an interim facility must be identified to meet an NSSC operational date of 10/1/05
- Offerors shall provide interim facility arrangements
- NASA will execute the lease on a permanent facility which will house the permanent inherently government organization plus the service provider
- Permanent location will not be subject to future competitions

ATO/MEO Team considerations

- As with all other Offerors, the Agency Tender Official (ATO) will select the site to be used in its proposal.
- ATO will develop a process, identify resources, etc. necessary to select the site that best fits its approach.
- The Competitive Sourcing Official will ensure that ATO has adequate resources.

Talking points cont.

Site selection Industry Day

An Industry day for site selection will be held June 2-3, 2004, at the Double Tree Hotel, Tysons Corner, 7801 Leesburg Pike, Falls Church, VA. Further information about site selection and participation will be made available on FedBizOpps website starting May 10.

The objective of the two-day session is to provide an overview and current status of the NSSC acquisition and provide a forum for potential Offerors to get information from Partners representing the six possible sites for the NSSC.

Roles and responsibilities for site selection process:

POC information is being collected and will be disseminated by Jim Becker to FedBizOpps. Partners include a variety of groups such as community agencies, state and local governments, and private industry partners.

NASA Center POC- (Langley, Kennedy, Glenn, Marshall, Stennis, and Johnson)

- Works with NSSC Contracting Officer as required.
- Serves as the focal point for Q/A between the Center and Offerors.
- Provides a copy to the Contracting Officer of any information released by the Center regarding site selection.
- Provides the same information to all Offerors.
- Serves as the focal point for Contracting Officer.
- Free to have discussions with partners as long as they do not appear to be participating, leading, suggesting, or concurring with a course of negotiation.

Partner POC

- Free to negotiate with all parties except for Centers.
- Serves as the focal point for information to Offerors and the MEO.
- Free to contact Contracting Officer.

Offerors

- Can contact partners regarding site information.
- Can seek negotiation opportunities with partners if desired.
- Decides process for site selection and proposes one site.
- Can contact Centers for minor clarification of published information released by NASA.

ATO/MEO Team

- All Offeror roles apply to ATO

Contracting Officer

- Focal point for Centers to clarify RFP requirements
- Answer inquiries about procedures and processes related to the NSSC acquisition and site selection.